

**Fort Edward Free Library  
Board Meeting Minutes  
February 10, 2026**

**Attendance:** James Donahue, John Godfrey, Morgan Clark, Kate Hunsdon

**Excused:** Mary Ellen Fisher

**Staff:** Vicki Plude

**Welcome:** A meeting was called to order at 7:00 p.m. In person. Minutes of the January meeting were unanimously approved (M. Clark, J. Godfrey).

**Financial Report:**

- Bills were paid and accounts balanced through January 31, 2026.
- Checkbook reconciled as of January 31, 2026.
- 2025 budget report reviewed.
- Village money was signed off and will be receiving soon.

**Librarian's Report:**

- Report of items, patrons, circulation, new items, Wi-Fi usage, and interlibrary loans for January.
- Book club met with 8 in attendance.
- Class of '76 met with 11 in attendance.
- No programs held in January due to weather

**Correspondence:**

- Rec'd free book- "Your Roots Don't Define Me". Donation from Barnes & Noble.
- Rec'd email from SALS asking for feedback and will send compile all replies and distribute to all libraries.
- Workplace harassment training- 4 staff will be taking.

### **Unfinished Business:**

- Lawn work- Ray Perras would like to place a bid on yard maintenance.
- Trees- on hold.
- Online donation- Morgan has set it up. Need to upload to website.
- Paul McCarthy program- on hold.
- Downtown Abbey movie- will be held on the last Sunday in February.
- Emergency Preparedness program- will plan in the summer.
- Copier- will continue with the same company.
- Book Sale- will be held end of March or early April.
- Annual Report- due April 1st.
- NYSED- NYS Library Grant- will look over.

### **New Business:**

- Programs- 2 upcoming- "Little Storytimers"- will read a book, make playdoh and have refreshments. 2nd is "Be Our Valenslime" where participants will make slime.
- Applied for the Stewart's Grant. Money will go toward programs.
- Vicki attended an online meeting regarding the summer reading program.
- Friday the 13th is the annual report party @ SALS.

- The main door has a bottom plate that came off. There has been issues with it shutting properly and not locking. The locksmith added a temporary deadlock and will be repairing soon.
- Reviewed board seat renewals. Members Mary Ellen Fisher and John Godfrey wish to remain on the board. Unanimously approved (M. Clark, K. Hunsdon).
- Reviewed Board Officers. All wish to remain in the same positions:

James Donahue- President  
John Godfrey- Vice President  
Mary Ellen Fisher- Treasurer  
Kate Hunsdon- Secretary

A motion was made and unanimously approved (K. Hunsdon, M. Clark).

- There will be a raffle to win a corn hole set. Will begin the raffle at the book sale and run it until mid-May.
- The class of '76 would like to meet again on 2/26. Approved.

A motion to adjourn was made at 7:47 and was unanimously approved (J. Godfrey, M. Clark).

Draft submitted by Secretary Kate Hunsdon.