

**Fort Edward Free Library
Board Meeting Minutes
January 13, 2026**

Attendance: James Donahue, Morgan Clark, Kate Hunsdon

Absent: John Godfrey, Mary Ellen Fisher

Welcome:

A meeting was called to order at 7:03 p.m. In person. Minutes of the December meeting were unanimously approved (M. Clark, K. Hunsdon)

Financial Report:

- Bills were paid and accounts balanced through December 31, 2025.
- Checkbook reconciled as of December 31, 2025.
- 4th Quarter taxes were sent out.
- W-2 sent to Eric Smatko.

Librarian's Report:

- Report of items, patrons, circulation, new items, Wi-Fi usage, and interlibrary loans for December.
- Book club did not meet for December.
- The marshmallow program was held and had 5 children, 2 adults, and 2 staff in attendance.
- \$109,441.03 saved on books by patrons in 2025.

Correspondence:

- Rec'd monthly meeting highlights from SALS.

- Rec'd from Fort Edward Historical Society info regarding a membership drive.
- Rec'd info from the Glens Falls Foundation grant- has a 3 year wait period between grants. Cannot apply this year.

Unfinished Business:

- Lawn work- on hold.
- Trees- on hold.
- Garbage stickers- approved.
- Online donation- Morgan needs nonprofit paperwork and routing number.
- Paul McCarthy program- on hold.
- Downtown Abbey movie program- moved to Sunday, 2/8 at 2 p.m.
- Emergency Preparedness program- Vicki left email. Waiting for reply.

New Business:

- Copier- lease is up next month. Will discuss options at next meeting.
- Book sale- will occur during February break
- Waiting to hear when the annual report can be done.
- NYSED- NYS Library Grant- will look over and potentially apply.

A motion was made to adjourn at 7:26 p.m. and was unanimously approved (K. Hunsdon, M. Clark).

Draft submitted by Secretary Kate Hunsdon.