

Fort Edward Free Library
Board Meeting Minutes
11/11/25

Attendance: James Donahue, Mary Ellen Fisher, Morgan Clark, John Godfrey, Kate Hunsdon-Stannard

Welcome:

A meeting was called to order by James Donahue at 7:12 pm. In person and Google Meet. Minutes of the October meeting were unanimously approved (J. Godfrey, M. Clark).

Financial Report:

- Bills were paid and accounts balanced through the end of October 31st, 2025.
- Checkbook reconciled as of October 31st, 2025.
- 3rd Quarter taxes were sent
- Waiting for town money.

Librarian's Report:

- Report of items, patrons, circulation, new items, Wi-Fi usage, and interlibrary loans for October
- Book Club met with 8 in attendance.

Unfinished Business:

- Looking for a per diem employee
- Lawn work- on hold

New Business:

- Trees- need more removed. Will reach out to Ray.

- Utica National Insurance- tree fell on Vicki's truck. Unsure of extent of coverage. Mary Ellen will reach out for clarification and the amount to pay for rental car coverage.
- Policies- have been started. Need more adjustments and will present the revised ones once complete.

A motion was made to adjourn at 7:35 p.m. and was unanimously approved (M.E. Fisher, M. Clark).

Draft submitted by Secretary Kate Hunsdon-Stannard.