

**Fort Edward Free Library
Board Meeting Minutes
October 14, 2025**

Attendance: James Donahue, Mary Ellen Fisher, John Godfrey, Kate Hunsdon-Stannard

Late: Morgan Clark

Welcome:

A meeting was called to order by James Donahue at 6:27 p.m. In person meeting. Minutes of the September 10th meeting were unanimously approved (M.E. Fisher, J. Godfrey).

Financial Report:

- Reviewed 3rd Quarter Report
- Bascom Trust received.
- Payroll taxes are due at the end of the month.
- Will meet for budget before the November meeting.
- Bills were paid and accounts balanced through the end of September 30th, 2025.
- Checkbook reconciled as of September 30th, 2025.

Librarian's report:

- Report of items, patrons, circulation, new items, Wi-Fi usage, and interlibrary loans for September.
- Vicki and Tom donated money for Fort Edward Free Library pens to pass out to patrons.
- Book club met with 6 in attendance.
- The parade float had 6 children and 7 adults riding.
- The craft after the parade had 5 in attendance.

- The model cars program had 9 participants.
- Outreach backup started October 7th.
- New book club started in Hudson Falls- Fort Edward Free Library will be providing books and delivery. Donna Leonard is hosting.
- Lynn is still out. Need a doctor's note before returning to ensure she can fulfill duties.

Correspondence:

- Rec'd check from SUNY Adirondack- refund for course.

Unfinished Business:

- College- Vicki is all set until next semester.
- Lawn- On hold.

New Business:

- Purchased a yearbook ad for \$100- will feature volunteers Judson Boucher and Gabby Durkee.
- Purchased an ad for the Drama Club for \$60.
- James signed and sent the variance request.
- Will look for new per diem employee to accommodate Vicki and Lynn's absences.
- James would like to donate a Fort Edward themed corn hole set for a raffle to be held in the Spring.

A motion to adjourn was made at 6:55 and was unanimously approved (J. Godfrey, M.E. Fisher).

Draft submitted by Secretary Kate Hunsdon-Stannard.