

Fort Edward Free Library  
Board Meeting Minutes

**Fort Edward Free Library  
Board Meeting Minutes  
June 11, 2025**

**Attendance:** James Donahue, Mary Ellen Fisher, John Godfrey, Kate Hunsdon-Stannard

**Excused Absence:** Morgan Clark

**Welcome:**

A meeting was called to order by James Donahue at 7:01 p.m. In person and Google Meet. Minutes of the May 14th meeting were unanimously approved (J. Godfrey, M.E. Fisher).

**Financial Report:**

- Bills were paid and accounts balanced through the end of May 31, 2025.
- Checkbook reconciled as of May 31, 2025.
- Rec'd Hill Trust
- 2nd Quarter Report will be finished by the end of the month. It will be sent to Eric Smatko and he will pay 2nd Quarter taxes.
- Funds for both the tree limbing and plumbing are set aside.
- Books for the Home for Aged Women Grant have been ordered and paid for.

**Librarian's Report:**

- Report of items, patrons, circulation, new items, Wi-Fi usage, and interlibrary loans for May.

**Unfinished Business:**

- Free Food Grant- It will be an 8 week program, supplying breakfast and lunch to students who register. The library will be a pick up point.
- Pipes- went well. New shutoff valve, line to outside and faucet were replaced.
- Tree limbing- another limb will need to be removed. Will get an estimate for additional limb.

**New Business:**

- Tutoring policy- subcommittee to be formed:
  - Morgan Clark, Mary Ellen Fisher, Kate Hunsdon-Stannard have offered

Will review current policy and compare with other local small libraries to determine if tutoring is appropriate and which approach is best going forward. Will bring final proposal to September meeting.

**Community Comment:**

- Barbie Seymour took the floor to challenge current tutoring policy. Needed reminders of decorum and enforcement of time limit. States she plans to attend subcommittee meetings.

A motion was made to adjourn at 7:58 p.m. and was unanimously approved (J. Godfrey, M.E. Fisher).

Draft submitted by Secretary Kate Hunsdon-Stannard.