

**Fort Edward Free Library
Board Meeting Minutes
February 12, 2025**

Attendance: James Donahue, Mary Ellen Fisher, Morgan Clark, Kate Hunsdon-Stannard

Staff: Vicki Plude

Absent: John Godfrey

Welcome:

A meeting was called to order by James Donahue at 7:00 p.m. In person meeting. Minutes of the January 8th meeting were unanimously approved (M. Clark, M.E. Fisher).

Financial Report:

- Bills were paid and accounts balanced through the end of January 31st, 2025.
- Checkbook reconciled as of January 31st, 2025.
- Bascom Trust received in January.
- 4th Quarter taxes were paid.
- Annual report was submitted and accepted.

Librarian's Report:

- Report of items, patrons, circulation, new items, Wi-Fi usage, and interlibrary loans for January.
- Book club met with 9 member in attendance.
- Reviewed annual report summary.

Correspondence:

- Rec'd from Erika Freudenberger- info about a harm reduction vending machine opportunity.
- Rec'd from Ask the Lawyer- info regarding changes in laws and regulations. Will need an AED and new policies list.
- Rec'd from the CDLC- info about the Regional Collections Grant- will not be applying.
- Rec'd from the Hartford Business Service- need to post Worker's Comp information.
- Submitted a facility request for the FEUFSD for a meeting regarding the PFAs on 2/18 at 6 pm.

Unfinished Business:

- Blue Mountain Lake- James will reach out to Paul
- Microscopes- on hold until Spring.
- Bathroom pipes froze again. Added insulation. Will need access panel installed in Spring.
- Construction Grant- 3 landscaping companies have been contacted. Will give estimates when snow has melted.

New Business:

- Door is not shutting on its own. Will keep an eye on it.
- Program for Tech Assistance- will have students volunteer to help people with device assistance. First program will be held Tuesday 2/18 at 3.
- Possible program for the 110th Anniversary of the library to be held in March

A motion was made to adjourn at 7:49 p.m. and was unanimously approved (M. Clark, M.E. Fisher).

Draft submitted by Kate Hunsdon-Stannard, Secretary.