

Fort Edward Free Library
Board Meeting Minutes
January 8, 2025

Attendance: James Donahue, John Godfrey, Mary Ellen Fisher, Morgan Clark, Kate Hunsdon-Stannard

Staff: Vicki Plude

Welcome:

A meeting was called to order by John Godfrey at 7:00 p.m. In-person and virtual meeting. Minutes of the December 11th meeting were unanimously approved (M.E. Fisher, M. Clark).

Financial Report:

- Bills were paid and accounts balanced through the end of December 31st, 2024.
- Checkbook reconciled as of December 31st, 2024.
- The Quarterly and Annual Reports were sent to Eric Smatko.
- Looked at the Annual Report for 2025.

Librarian's Report:

- Report of items, patrons, circulation, new items, Wi-Fi usage, and interlibrary loans for December.
- The movie shown and the craft program had no attendees.

Correspondence:

- Rec'd info from SALS- 2025 Construction Grant is now available to apply.

- Rec'd from the WNYL Resources Council- info regarding what can be asked of the board or staff regarding fundraising.
- Rec'd from SALS- the Annual Report is due 2/9.

Unfinished Business:

- Blue Mountain Lake- James will reach out to Paul.
- Microscopes- On hold until Spring.

New Business:

- Reviewed seat renewals-
 - Seat 3- Morgan
 - Seat 5- James

A motion was made and both were unanimously approved
(J. Godfrey, K. Hunsdon-Stannard)

- The Slate of officers were decided for 2025-
 - President- James Donahue
 - Vice-President- John Godfrey
 - Secretary- Kate Hunsdon-Stannard
 - Treasurer- Mary Ellen Fisher

A motion was made and approval was unanimous (M.
Clark, J. Godfrey)

- A motion was made to accept the 2025 budget and was unanimously approved (M. Clark, K. Hunsdon-Stannard)
- The bathroom pipes froze (toilet) and Scott Rabine came to repair. A pipe shutoff valve will need to be replaced in the spring. Also need to receive itemized bills from Scott.
- Construction Grant- would like to apply and use funds to clean up the back yard. Will look into getting 3 quotes. due 3/31.
- Vicki will be taking a Narcan class. Waiting to hear about the date.

- Vicki has decided not to apply to the Big Read Grant, but would like to still choose a book and have the community read and discuss.
- Parade- would like to get 20 kids to build cars for the display.

A motion was made to adjourn at 7:40 and was unanimously approved (M.E. Fisher, J. Godfrey).

Draft submitted by Kate Hunsdon-Stannard, Secretary.