

Fort Edward Free Library
Board Meeting Minutes
June 12, 2024

Attendance: James Donahue, Mary Ellen Fisher, John Godfrey, Kate Hunsdon-Stannard,
Morgan Clark

Staff: Vicki Plude

Welcome:

A meeting was called to order by James Donahue at 7: 06 p.m. In person. Minutes of the May 8th meeting were unanimously approved (M. Clark, J. Godfrey).

Financial Report:

- Bills were paid and accounts were balanced through May 31st, 2024.
- Checkbook reconciled as of May 31st, 2024.
- Reviewed monthly expenses and income.
- SALS grant came in.
- Hill trust came in 6/1.
- Will apply for school funds in September.
- Town funds will come in October.
- Will request funds from the village.
- New checks were purchased
- New binder and journals were purchased.
- Payment for the school bubble program was sent out.

Librarian's Report:

- Book club met with 6 in attendance.
- The swim program ("Swim for the River") had 8 in attendance.
- The bubble program had 200 students and 20 adults in attendance.
- E-gaming had 8 youths and 2 adults in attendance.
- Vicki was the "mystery reader" for the kindergarten class at school and was asked to return the following week.
- Irving Tissue grant application was submitted.
- Scott Rabine is looking at fencing (which the Irving Tissue grant would fund).
- Vicki, Lynn and Jean completed their Sexual Harassment course.
- They also completed their Phishing training.
- Summer programs are developed.

Correspondence:

- David Earsing is looking to put on a Fort Edward Parade in 2025
- Schenectady Public Library send more information answering questions regarding their departure from SALS
- Sara Dallas would like to visit on October 9th at 7pm for a board meeting.
- Received application for the Home for Aged Women grant- will be used for large print books. Due 7/15.
- Looking to set up a program about the USS Slater to go with the tickets received.

Unfinished business:

- Seat number change- notary needed to reschedule. TBA
- Blue Mountain Lake- James will reach out to Paul.

- Microscopes- Denise sent info. Vicki will email the 3 options to the board for review.
- SALS grant- leftover money was used to order 2 laptops.
- Parking lot- completed and paid.
- Computer chairs were assembled.
- Employee handbook was reviewed. Secretary will make changes and submit to board for final review.

New:

- Tutor- Nourishing Minds Tutoring called to set up tutoring for a Fort Edward student. Came three times then stopped.
- Neighbors- multiple issues involving police.
- Missing books- books from Fort Edward were returned to Crandall. Crandall added them to their book sale and were sold. Waiting for replacements.
- Programs:
 - 6/24 DEC Compass program
 - 7/8 Birds of Prey
 - 7/15 Smores
 - 7/22 Draft Horses- story and wagon ride
 - 8/5 Bells and Motley- Barge to Bagpipes
 - 8/12 Lake George Expedition Park- dinosaur program
- A motion for a resolution to allow James and Mary Ellen to conduct minor business for the summer was unanimously approved (M. Clark, K. Hunsdon-Stannard).

A motion to adjourn at 8: 19 p.m. was unanimously approved (J. Godfrey, M. Clark).

Draft submitted by Kate Hunsdon-Stannard, Secretary.