

**Fort Edward Free Library
Board Meeting Minutes
April 10, 2024**

Attendance: James Donahue, Morgan Clark, John Godfrey, Mary Ellen Fisher, Kate Hunsdon-Stannard

Staff: Vicki Plude

Welcome:

A meeting was called to order by James Donahue at 6:59 p.m. In person and Google Meet. Minutes of the March 13th meeting were unanimously approved (M.E. Fisher, M. Clark).

Financial Report:

- Bills were paid and accounts were balanced through March 31, 2024.
- Checkbook reconciled as of March 31, 2024.
- Reviewed monthly expenses and income.
- Received Bascom Trust.
- Received Stewart's Grant.
- Quarterly Report was sent to Eric Smatko.
- Surveyor was paid.
- Mary Ellen and Vicki completed audit.

Librarian's Report:

- Report of items, patrons, circulation, new items, Wi-Fi usage, and interlibrary loans for March.
- Book club met with 5 participants.
- History program regarding dynamite had 13 participants.
- Brown Bear program had 2 participants.

Correspondence:

- Received USS Slater passes. Library will have a presentation to go with them.
- Received mail that the Annual Trustee Meeting will be held at Fort William Henry on 5/20/24.
- Received letter from the Schenectady Public Library explaining their decision to exit from SALS.
- Received information regarding the William G. Pomeroy Foundation Grant, which would provide a marker and pole.
- Received notification that Polaris will be getting an upgrade on 4/16 and won't be available until 4/17.

Unfinished Business:

- Seat number change- James and Kate will meet up to have notarized.
- Blue Mountain Lake- James will reach out to Paul.
- Programs- Kayak raffle will continue until Monday, April 15th. Microscopes- Denise will look at options for library to buy.
- Rec Dept- will meet with library in May.

New Business:

- Vicki would like to order more Large Print books for a better selection. Board agrees. Vicki will spend \$500.

A motion to enter Executive Session for personnel reasons was made at 7:34 and unanimously approved (M.E. Fisher, J. Godfrey)

A motion to end Executive Session was made at 7:48 and unanimously approved (M. Clark, J. Godfrey)

A motion to adjourn was made at 7:48 and unanimously approved (M.E. Fisher, M. Clark)

Draft submitted by Kate Hunsdon-Stannard, Secretary.