

**Fort Edward Free Library  
Board Meeting Minutes  
February 14, 2024**

**Attendance:** James Donahue, Mary Ellen Fisher, Morgan Clark, John Godfrey, Kate Hunsdon-Stannard

**Staff:** Vicki Plude

**Welcome:**

A meeting was called to order by James Donahue at 6:58 p.m. In person meeting. Minutes of the December 13th meeting were unanimously approved (M.E. Fisher, J. Godfrey).

**Financial Report:**

- Bills were paid and accounts were balanced through January 31, 2024.
- Checkbook reconciled as of January 31, 2024.
- Reviewed monthly expenses and income.
- Reviewed financial annual report for 2023.

**Librarian's Report:**

- Report of items, patrons, circulation, new items, Wi-Fi usage, and interlibrary loans for December and January.
- One program in December. 4 adults, 3 children in attendance.
- Paul McCarty's program in January had 32 people in attendance.
- Vicki attended the annual meeting at SALS.
- Vicki attended an online meeting on 2/13 regarding AI.
- Went over the annual librarian's report. A motion to accept was unanimously approved (M.E. Fisher, J. Godfrey).

**Correspondence:**

- received mail regarding the Glens Falls Foundation Grant. Due 3/1. Will apply and request money to replace computers and/or laptop.
- received mail regarding the SALS Construction Challenge Grant. Due 4/1. Will apply and request funds to reseal driveway.
- received mail regarding the Congressional Earmark Request. Will reach out to Congressman for more information.
- Received mail regarding hanging a Workman's Compensation poster.
- Received paperwork regarding the Joint Automation Project. James signed and will be sent out.
- Received mail inquiring about purchasing passes to visit the USS Slater. Library will purchase 2 for patrons to use.
- Stewart's Grant was sent out.

**Unfinished Business:**

- Church- Surveyor has visited. Awaiting his information.
- Seat number change- James and Kate will meet up to have notarized.
- Blue Mountain Lake- James will reach out to Paul.

**New Business:**

- Board seat number 2 is up for renewal. Currently held by Kate Hunsdon-Stannard. A motion for Kate to continue to serve was unanimously approved (J. Godfrey, M. Clark).
- There will be 2 more programs involving Paul McCarty in March.
- Discussed some ideas for programs and fundraisers.
- John Webber is planning on preparing Roger's Island for a reenactment. The library would like to be involved. Will reach out regarding this and possible programs for him to present.

A motion to adjourn at 8:03 p.m. was unanimously approved (M. Clark, M.E. Fisher)  
Draft submitted by Kate Hunsdon-Stannard, Secretary.