

**Fort Edward Free Library
Board Meeting Minutes
September 13, 2023**

Attendance: James Donahue, John Godfrey, Mary Ellen Fisher, Kate Hunsdon-Stannard, Morgan Clark

Staff: Vicki Plude

Welcome:

A meeting was called to order by James Donahue at 7:02pm. In Person. Minutes of the June 14th meeting were unanimously approved (M. Clark, J. Godfrey).

Financial Report:

- Bills were paid and accounts balanced through the end of August 31st, 2023.
- Checkbook reconciled as of August 31st, 2023.
- Reviewed monthly expenses and income.
- 7/1 received the Bascom Trust
- 9/1 received the Hills Grant
- 9/1 received the SALS Grant
- In July, received the IRS refund
- James sent in town request for funds

Librarians Report:

- Report of items, patrons, circulation, new items, Wi-Fi usage, and interlibrary loans for June-August.
- Summer reading program had 62 participants and read over 20,000 minutes total.
- Looking for a program for those that completed the program.
- Summer programs at the Farmer's Market went well.
- E-gaming is still going well.

Correspondence:

- none to report

Unfinished Business:

- Church-Morgan will reach out to surveyor.
- Book Sale- Looking at the week after Columbus Day (Oct 11-14). Vicki is requesting volunteers to bring books downstairs the week before and with the sales on the 14th. James will reach out to the school to see if any students have community service requirements.
- Windows- Scott has ordered parts, will reach out to get date of installation.
- Seat Number change- James and Kate will get together to have notarized.
- Blue Mountain Lake- James will reach out to Paul McCarty for assistance.

New Business:

- Bathroom- issue with sink and toilet. Vicki will reach out to IBS.

- Astronomy Club- Vicki would like to send a thank you card.
- LEAP- new worker is great.
- 2 Rock & Roll programs for Sunday.
- John Webber- Vicki would like to set up a program to possibly include a diorama that connects with John's proposed historical research program.
- Sara Dallas would like to join virtually next month.

A motion to adjourn at 8:13 pm was unanimously approved (M.E. Fisher, M. Clark).
Draft Submitted by Kate Hunsdon-Stannard, Secretary.