

**Fort Edward Free Library
Emergency Board Meeting
November 15th, 2022**

Attendance:

Present: James Donahue, Mary Ellen Fisher, Kate Hunsdon-Stannard, Morgan Clark, John Godfrey

Staff: Vicki Plude

An Emergency was called at 6:15 to propose the three estimates for a new HVAC system and vote on the one that best fits the criteria and budget. Board and staff reviewed all three at the previous board meeting and had questions for Jack Hall regarding the installation and efficiency.

John Godfrey called Jack Hall Plumbing and Heating and spoke to Devin Hall, who stated that while installing, if he sees any issues with the old parts, that they will be replaced during the installation of the new system. He also stated that the existing parts should not affect the efficiency of the new system, which was another concern of the board.

Based on price and fulfilling the needs of the library criteria, the board made a motion to accept Jack Hall's estimate (J. Godfrey, M.E. Fisher), and was unanimously approved.

James will call Jack Hall and confirm.

A Motion was made to end the meeting at 6:19 (M.E. Fisher, J. Godfrey), and was unanimously approved.

Submitted by K. Hunsdon-Stannard, Secretary