

Fort Edward Free Library
Board Meeting Minutes
June 8, 2022

Attendance:

Present: James Donahue, Mary Ellen Fisher, Kathy Smatko, John Godfrey, Katie Hunsdon-Stannard, Janelle Rose

Staff: Vicki Plude

Guest: Morgan Clark

Welcome:

Meeting called to order by J. Donahue at 7:01 pm. Hybrid meeting, in-person and on Zoom. Minutes of the April 13, 2022 meeting were unanimously approved (M.E. Fisher, J. Godfrey). No meeting in May due to lack of quorum.

Financial Report: Presented by Treasurer, M. Fisher.

- Bills were paid and accounts balanced through the end of May 2022.
- Checkbook reconciled as of May 31, 2022
- Received \$375 in donations in memoriam of Leo Williams
- Received \$450 in donations in memoriam of Jeannie Mullen
- Mary Ellen will report the end of month and end of 2nd quarter reports at the September meeting
- The reports will be sent to Eric Smatko in mid July

Librarian's Report: Presented by Director, V. Plude

- Report of items, patrons, circulation, new items, Wi-Fi usage, interlibrary loans for April.
- Staff completed Sexual Harassment Training

Correspondence:

- Received letter from SALS board regarding the Open Meetings Law
- Received from SALS opportunity for a meeting called "Bridging the Technology Divide" June 16th from 11-noon. Vicki and Lynn will attend
- Take action against cancer event. Library will look into getting a tent and sunscreen dispenser
- There is a grant opportunity from the Washington County Home for Aged Women. Some ideas for utilizing this grant would be either an A/C unit or central air.
- The library was denied the Construction Grant due to work already having been started.
- The library was denied the Canal Grant due to too many applicants. The library has decided to move forward with the plan anyway and use our own funds.
- The library received grant money from the town.
- Jim Thatcher is looking to apply for a grant that would help the library. The deadline is July 29th and has a fee to apply.

Unfinished Business:

1. Shelving- Staff are organizing
2. Church- Still waiting. If no word by September, board will consider hiring a different surveyor.
3. Federal Communications Funding- did not apply
4. Driveway- Still waiting for a quote.
5. Cart- picked up 5/4

6. Staff development- Vicki had her first training today. Morgan will be training Lynn.
7. Policies- VP will email board each policy
8. Centerpoint- paid.

NEW Business:

- Washington County donated plants
- The board would like to take former members out to dinner in September
- Paul McCarty has made a donation to put toward tree work.
- The library has applied for a grant from Irving Tissue.
- William Collier was contacted for an estimate regarding installing central air.
- The library acquired a book “Unsolved”. Features short stories by Fort Edward students, among others.
- Joan Lasarso requested a donation to the Food Pantry, board agreed to give \$100.
- A Grandma Moses book was donated to the library.
- A George Washington print was donated to the library (both book and print donated by Nick Lasarso).
- Kathy Smatko resigned tonight. Returned key.
- The library and recreation center are partnering this summer regarding enrichment programs.
- Vicki will be at the Farmer’s market every other week this summer with a library program.
- The library will promote the summer reading program “Oceans of Possibilities”.
- Morgan has submitted an application to join the board, filling D. Mayer’s seat. Unanimously approved (K. Smatko, M. Fisher).
- The board authorized James and Mary Ellen to handle all board affairs over the summer break. (J. Rose, K. Smatko).

Motion to close the meeting at 8:18pm was unanimously approved (J. Rose, J. Godfrey).

Next Board meeting is scheduled for 09/14/2022 at 7:00 pm. Format TBD.

Minutes Respectfully Submitted by Secretary. (to be presented at Trustee meeting in September)