

Fort Edward Free Library
Policy Manual
Tutoring Policy

Tutoring is an activity that relates to Fort Edward Free Library's role as an educational support center. Space for sanctioned tutoring activities is subject to availability.

The following guidelines must be observed:

1. Tutors will contact the library to reserve use of a Meeting Room. Each tutor must submit a Tutor Meeting Room Request Form that will be kept on file at the library. All tutoring is only allowed on the main floor of the library.
2. Children under 18 years of age who are tutored in the Library are the responsibility of the tutor while on Library property until they are released to a parent or guardian to someone providing authorized transportation.
3. Those who are being tutored in the Fort Edward Free Library are strongly encouraged to obtain a valid system library card.

Revised March 9, 2016