

**Fort Edward Free Library  
Board Meeting  
February 12, 2020**

**Attendance:**

*Present:* James Donahue, Mary Ellen Fisher, Denise Mayer, Kathleen Smatko, Janelle Rose

*Staff:* Vicki Plude

*Absent:* Katie Hunsdon-Stannard

**Welcome:**

Meeting called to order by Board President J. Donahue at 7:02 pm.

Minutes of the January 08, 2020 meeting were unanimously approved. (M. Fisher, K. Smatko)

**Financial Report:** Presented by Treasurer, M. Fisher.

- Checkbook balanced and bills paid through January 2020.
- Year-end report to SALS in progress
- Ordered checks

**Librarian's Report:** Presented by Director, V. Plude.

- Report not presented due to technical problems in SALS system
- Feb 2<sup>nd</sup> Downton Abby movie – 3 attended
- Annual report to SALS in progress – deadline to submit by 5 pm on Friday, to include education and long-range plan of service
  - PTO meeting – March, need to have Erica present include Alumni Assoc.
- 17 signed up for bus trip Saturday, Feb 15, to NYS Museum Rock and Fossil Show

**Correspondence:**

- Thank you note to Paul McCarty emailed.

**Unfinished Business:**

1. Committee for Long Range Plan: Erika to meet with various groups in Fort Edward, discussed Promote Fort Edward, Firehouse, School, Alumni, Recreation Dept., and Marketplace. Set up date in March. Vicki will send out a letter with 3 suggested dates.
2. Moving fence: In preparation for installation of fence, we need to survey the property line and cut down trees. Move forward in the spring. J. Rose talked with Code Inspector and letter was sent out, but follow-up unknown.
3. Seed Challenge SALS Grant (Story Wall): Adam is working on story and video; Board reviewed and commented on the script.
4. Book sale at Library during Village Garage Sale, 3<sup>rd</sup> Sat in May (May 16<sup>th</sup>), Vicki will present to Village Board
5. Snow removal: Village is plowing parking area and that is working well. Current person doing cleanup is not working out, need new crew. Janelle will check with Village snow blower person (Eddie).

**New business:**

1. Corn-hole Tournament: Fundraiser for library to replace gold tournament. Janelle will organize to be held at the Canal Street Marketplace. Discussed having beer garden. Tentative date August 1<sup>st</sup> (Saturday). Discussed raffling off corn hole boards with FE business names.
2. Coding program with school grades 3-5: Finch robots for school (\$120 x 5) Chrome books (\$150 x 5): New models not yet for sale (anticipating June 2020). Amazon coding kit, Harry Potter Wand Coding Kit (\$70/kit), 5 kits. Stewarts Grant Program funding. Motion to purchase robots and wands for coding programs up to \$2000 unanimously approved (J. Rose, K. Smatko)

3. Living Resources groups: Visits can be disruptive to other patrons; Vicki will call manager to request better supervision.

Motion to close the meeting at 8:19 pm. (J. Rose, K. Smatko).

Next Board meeting is scheduled for 03/11/2020 at 7:00 pm.

Respectfully Submitted by D. Mayer, FEFL Board Secretary (*insert date following Board revisions*).